



Position Announcement:

Field Director

Applications due: September 6, 2010

Choice USA engages young people in creating and leading the way to sexual and reproductive justice for all. We envision a world where all people have agency over their own bodies and relationships and the power, knowledge and tools to exercise that agency. Working with young people ages 15-30, Choice USA provides training, field mobilization and national leadership to move policy, systemic and cultural change—and win real victories for campuses and communities!

Field Director:

Choice USA seeks an experienced, creative Field Director who is passionate about reproductive justice and community organizing! The Field Director builds relations with organizational allies and partners, identifies emerging leaders, and ensures the smooth and continuous execution of field operations. Key responsibilities include: planning field campaigns, developing and editing training curricula; budgeting; managing staff; and representing Choice USA at conferences and coalitions.

Reporting to the Executive Director, the Field Director is a senior management position and core member of the executive leadership team. The ideal candidate will be a talented organizer with management and training experience; skilled and extroverted with diverse communities; and highly motivated in a fast-paced environment!

Summary of Responsibilities:

- Program Planning and Management
 - Set and oversee program strategy and budget priorities
 - Manage, train and evaluate field staff
 - Institute and drive systems for tracking and reporting department progress
 - Coordinate with Communications and Development departments
 - Support Board Program committee
 - Core member of executive management team
- Field Mobilization
 - Develop national campaign strategy
 - Provide on-ground field support to regional staff and Choice USA chapters
 - Create, facilitate, and direct overall strategies for all Choice USA organizing campaigns
 - Develop new chapters, emerging leaders and in-state partnerships
 - Maintain detailed records campaign progress and victories
- Training
 - Oversee training planning and coordination
 - Develop and update training curricula
 - Lead trainings and workshops
 - Train other trainers including staff
- National Leadership
 - Build and maintain relationships with national partners and coalitions
 - Represent Choice USA at conferences, trainings and other events
 - Set criteria for field involvement in external events, campaigns and actions.
 - Track federal policy as it pertains to youth and reproductive health, rights and justice

Qualifications:

- Strong commitment to sexual and reproductive justice and to youth activism and leadership; knowledge of state and national legislative issues relating to Choice USA campaigns a plus
- Minimum 3 years organizing and field experience
- Demonstrated experience with and commitment to working with diverse communities
- Demonstrated success integrating technology into campaigns and engaging activists online
- Experience building and working with partnerships and coalitions
- Strong oral and written communication skills in English—particularly public speaking and training; other languages a plus
- Outstanding leadership and interpersonal skills, especially: excellent judgment, strategic thinking and problem solving and high levels of initiative, creativity, flexibility and humor
- Effective project management and budgeting skills
- Experience managing volunteers, interns and paid staff
- Bachelors degree or equivalent in relevant field
- Must be willing to travel at least two weeks per month; driver's license required

Salary: Commensurate with experience. Excellent benefits.

Location: Washington, D.C.

To Apply: Applications will be considered on a rolling basis until Monday, September 6, 2010. Incomplete applications will NOT be considered. Please send cover letter, resume, 2-3 page writing sample and the names and contact information of three references to:

Choice USA
Attention: FIELD DIRECTOR SEARCH
1317 F Street NW, Suite 501
Washington DC, 20004
or
e-mail: leadership@choiceusa.org

Choice USA is an equal opportunity employer. People of color, lesbian, gay, bisexual, transgender people and those with disabilities are strongly encouraged to apply.